

# Build To Print, RFQ Helpful Items

- Thank you for the opportunity to quote this item for you. We understand your need for a rapid and accurate response. By providing the following items, you will help us speed our response to you.
- Complete set of drawings, including all sub-assemblies and piece parts.
  - Format can be .ipt, .iam, .ipn, .ide, .dwg, .stp, .dxf, .igs, .sat
- Complete set of Process Specifications called out in your drawings.
  - These can be hard copies or in PDF format.
  - Note: If drawings or Process Specs are supplied in PDF format, please make the file sizes as small as possible.
- Any existing assembly instructions, including digital photos if available.
- Acceptance Test Procedure.
- A Letter of Authorization on your company letterhead allowing WMPC to obtain pricing and delivery from your suppliers.
- A list of suggested sources for more difficult or hard-to-find items.
- A Technical Contact (e-mail and phone number).
- Sample unit or sample hardware if available.